# ROCKWALL ART LEAGUE (RAL) BY-LAWS

**ARTICLE I--NAME**

**Section 1.1** The League shall be known as Rockwall Art League (RAL), with headquarters in Rockwall, Texas, however, the membership is not limited to Rockwall County.

**ARTICLE II--MISSION**

**Section 2.1** The Rockwall Art League is a volunteer, non-profit organization dedicated to the visual arts.

**Section 2.2** The Mission of the Rockwall Art League is:

To communicate, share ideas, educate, and support each other.

To bring fine art experiences to the community, increase art appreciation, and beautify the city.

To create opportunities for members to show and market their art through exhibits and shows.

To provide scholarships and support to young, talented artists.

To further the education and interest of its members through its programs and workshops.

To provide local, statewide, and national opportunities for artists to expand their skills, reputation, and marketability.

**ARTICLE III—NONPROFIT AND EXEMPT STATUS AND POWERS**

**Section 3.1** The Rockwall Art League is a private non-profit public benefit corporation 501(c)3 which is recognized by the United States Internal Revenue Code. RAL is organized and operated exclusively for non-profit purposes. No part of its net earnings shall benefit any of the Board of Directors or any private individual.

**Section 3.2** The corporation shall have the power to do any and all lawful acts which may be necessary to affect the charitable purposes for which the corporation is organized. The powers may include, but are not limited to, the acceptance of contributions from the public and private sectors, whether financial or in-kind contributions.

**ARTICLE IV—MEMBERSHIP CLASSIFICATIONS**

 **Section 4.1** There shall be four classes of membership: Individual, Family, Student, and Honorary. Annual dues for each class shall be set by the Board. The Board of Directors shall have the authority to increase or reduce dues as needed for the League.

**Section 4.2** Anyone who is accepted as a member and has paid dues when making entry for the Annual Fine Art show of any fiscal year shall be considered paid up for the following fiscal year. Fiscal year shall commence on January 1st and end December 31st of each year.

**Section 4.3** All fine art artists are eligible to become individual or family members in the League. A family membership includes the member plus one other family member.

**Section 4.4** Individual or family members shall have full voting privileges and are eligible to serve on the Board of Directors, to serve as Officers of the League, as a Chair, and members of standing or other committees of the League.

**Section 4.5** Student memberships include sophomores through seniors who may participate in League Member Meetings and certain events.

**Section 4.6** Any member not paid by March 31st of the current year, will be dropped on April 1st from the membership list.

**Section 4.7** Honorary membership may be bestowed by the Board of Directors to any person who are promoters of our organization either through significant financial or other promotional means, and who are not a practicing visual artist since they are eligible for an active member status. Honorary members will be non-voting members.

**ARTICLE V—RESIGNATION AND REMOVAL**

**Section 5.1** A member may resign or surrender their membership to the League without compensation or reimbursement. No member will be allowed to transfer their membership to another individual.

**Section 5.2** Any member can be removed from membership if they are causing damage to the organization or a member of the organization. The Board of Directors has the authority to admit or remove any individual as a member.

**Section 5.3** A Board Member can be removed from office by majority vote of the Board of Directors with cause or no cause. The Board Member must be given electronic or written notification of the Board’s intention.

**Section 5.4** If a Board Member has three absences from Board Meetings in a calendar year, this will be considered a vacancy, and they will be removed from the Board.

# ARTICLE VI—BOARD OF DIRECTORS

**Section 6.1** The Board of Directors shall be the governing body of the League and shall manage and govern the affairs of the League.

**Section 6.2** The members of the Board of Directors shall be the Officers of the League: President, Vice-President, 2nd Vice-President, 3rd Vice President, Secretary, Treasurer, and Immediate Past President.

**Section 6.3** The President shall be the Chair of the Board.

**Section 6.4** The quorum for the meetings of the Board of Directors to transact business shall be the presence of a majority (at least 50%) of the Voting Board Members. If no quorum is present, the meeting shall be adjourned and re-scheduled by the President.

**Section 6.5** The agenda shall be prepared by the President and delivered to the rest of the Board not less than three (3) days prior to a meeting.

**Section 6.6** The Board of Directors shall meet when called by the Chair and at the place determined by the Chair. The Chair shall call a meeting of the Board when requested to do so by a majority of the Board, but at the time and under the conditions prescribed by the Chair.

**Section 6.7** In the event of the vacancy of the Presidency, the duties of the Chair shall be assumed and performed by another Board Member, elected by the voting Board members. For other vacancies on the Board, the President shall appoint a new person to fill that position.

**Section 6.8** The rules contained in the current edition of "Roberts Rules of Order" shall govern all matters not covered in these bylaws, and the Board of Directors are responsible for serving as Parliamentarians.

**Section 6.9** A minimum of nine Board Meetings will be held annually and more if needed.

**Section 6.10** Special Board Meetings can be called by a quorum of the Board of Directors by notifying the President in writing.

**Section 6.11** The Board of Directors must maintain the highest standards of business and personal ethics in conduct of their duties.

**ARTICLE VII—TERMS AND ELECTION OF OFFICERS AND COMMITTEE CHAIRS**

**Section 7.1** The Executive Officers of the League shall be a President, Vice President, 2nd Vice President, 3rd Vice President, Secretary, Treasurer, and Immediate Past President.

**Section 7.2** Term of each officer of the League shall be two years to commence on January 1st and expire on December 31st of the next ensuing year, with the exception of the Treasurer who may remain in office for an unlimited term with Board approval.

**Section 7.3** The appointment, nomination and election of Officers will be in September of each year. At the September meeting, the slate of officers will be presented by the Nominating Committee or nominated from the floor. The officers will be elected at the October Board Meeting, and officers will be installed at the first Board Meeting in January.

**ARTICLE VIII—DUTIES AND RESPONSIBILITIES OF EXECUTIVE OFFICERS**

**Section 8.1** The President shall execute the day-to-day administration of the business and functions of the League. The President shall be the Chief Executive Officer of the League, shall direct the affairs of the League, and provide leadership and direction to the Officers and its members. President shall preside at all meetings of the League and prepare the agenda for such meetings. President may create committees for such purposes as is necessary, except those created by the By-Laws. President shall be an ex-officio member of all committees and shall appoint the Chair of each Standing Committee.

**Section 8.2** Vice President shall be the chief assistant to the President and assume the duties of the President in their absence. Vice-President shall be in charge of programs and will Chair the Social Media Committee. The Vice President shall arrange all programs, obtain meeting places for the League, make arrangements with artists for lectures and programs with the approval of the President. As Social Media Chair, the Vice President will be the only individual authorized to post on social media. In the absence of the Vice President, they will assign social media posting to one of the Board of Directors.

**Section 8.3** 2nd Vice Presidentwill assume the duties of the Vice President or any other Board Member as needed in their absence. 2nd Vice President shall be the Chair of the Marketing, Fundraising, and Publicity Committees and will work closely with the Liaison and community entities to promote the organization and raise funds.

**Section 8.4** 3rd Vice President will be the Chair ofArtReach and will coordinate this program including collaboration with Rockwall Connections Day Program (MHMR) personnel, scheduling of volunteers, ordering of materials, and maintaining financial records in accordance with the allotted budget.

**Section 8.5** Secretary shall be both corresponding and recording secretary. The Secretary shall prepare and keep records of each meeting of the Board of Directors, of the Officers and of the members. They shall maintain a file of the records and business of the League which will be filed in the RAL Permanent Records. Secretary will serve as Chair of the Exhibit Committee and will bring recommendations to the Board of Directors covering the plans, budget, details and other arrangements for all member exhibits. The Chair will be responsible for obtaining venue and participant artist agreements and maintaining the agreements as permanent records.

**Section 8.6** Treasurer shall have charge of the funds and financial records of the League. There will be an annual meeting in the first quarter of the year where the Treasurer will present the annual budget. Treasurer shall make necessary disbursements for the business of the League which will be made by checks signed by the Treasurer. Two other Officers will have the ability to sign checks and access the bank records. Treasurer shall maintain records, present them to the Board, and make reports on the financial status at Member Meetings. At the end of each year, an audit will be made of the books by an independent auditor. The Treasurer will Chair the Scholarship and Grant Committees.

**Section 8.7** Immediate Past President will serve as Liaison and will attend meetings, develop local contacts, serve on committees to further the arts, participate in events to promote the arts, and serve as an ambassador of RAL to other art organizations, the city, and the community. The Liaison will collaborate with the 3rd Vice President on marketing, fundraising, and publicity, and provide pertinent information to the Board.

**Section 8.8** All Officers will be expected to complete other duties as required.

**ARTICLE IX—VOTING BOARD MEMBERS**

**Section 9.1** The Membership Chair shall accept all member applications and shall keep an accurate, up-dated membership roll. The Membership Chair is also responsible for actively recruiting and notifying members that memberships need to be renewed at the beginning of each year. The Membership Chair will be coordinator for Studio Days, and will be responsible for establishing dates, notifying members of pertinent information for Studio Days, and collecting fees.

**Section 9.2** The Website Chair is responsible for communicating with the developer of the RAL website when major changes are needed, attending Board Meetings to keep the Board informed of status and needs for the website, notifying the Treasurer of any cost that occurs due to maintenance, and maintaining the website content current, making sure that domain names and service provider contracts are kept up to date, and that the website is used to its greatest effect.

**Section 9.3** There will be one Member at Large for approximately every forty members. Their responsibility is to interact with members and bring any member suggestions, concerns, or items to be discussed at Board Meetings. The Members at Large will serve as Co-Chairs of the Hospitality Committee for Member Meetings. They will coordinate refreshments by asking for volunteers or assigning three or four people per month to bring items.

**Section 9.4** The Workshop Chair is responsible for coordinating all workshops including reserving the facility, scheduling, providing adequate supplies, opening and closing the facility, assisting with setup and take down of equipment, and completing required paperwork with both the facility and the artist instructor. They will provide the artist instructor’s graphic workshop description to the Website, Publicity, and Social Media Chairs. The Chair will be responsible for collecting fees from artist instructors, providing the artist with a receipt, sending checks to the Treasurer, and maintaining a record of all workshops.

**Section 9.5** The Annual Fine Art Show Chairs are responsible for planning, executing and producing the annual judged show. The Chairs will be responsible for obtaining a venue, developing the prospectus and entry process, establishing committees, obtaining judge/judges and providing judging guidelines, managing promotion and publicity, staying within the HOT Grant budget in collaboration with the Treasurer, providing a final written grant report, and maintaining a permanent record of all show information and expenses for future reference.

**ARTICLE X—STANDING COMMITTEES (See addendum for committee duties)**

**Section 10.1** Each Committee Chair may appoint members to their committee.

**Section 10.2** ArtReach

**Section 10.3** Annual Fine Art Show

**Section 10.4** Fundraising

**Section 10.5** Exhibits

**Section 10.6** Grants

**Section 10.7** Hospitality

**Section 10.8** Membership

**Section 10.9** Publicity and Marketing

**Section 10.10** Scholarships

**Section 10.11** Studio Days

**Section 10.12** Website

**Section 10.13** Workshops

**ARTICLE XI—MEETINGS OF THE MEMBERSHIP**

**Section 11.1** Member Meetings will be held monthly in Rockwall, Texas.

**Section 11.2** Member Meetings will include a business meeting to update members on current status and opportunities for members. An art demonstration or activity will occur at every meeting.

**Section 11.3** The quorum for membership meetings shall be the majority of voting members in attendance.

**Section 11.4** A majority vote shall determine any action, motion, or business at a Member Meeting as deemed necessary by the Board of Directors. Each member shall have one vote.

**ARTICLE XII—EXHIBITS**

**Section 12.1** At least one exhibit shall be held annually.

**Section 12.2** An Exhibit is an opportunity for members of RAL to show and sell their art in a public place.

**Section 12.3** All art forms can be exhibited including wearable art depending on the venue’s requirements.

**Section 12.4** Only current-year paid members may exhibit in these events.

**Section 12.5** Exhibitors are expected to assist with setup and take down, attend the event, and follow all criteria as determined by the Committee Chair, Board of Directors, and the exhibit facility.

**Section 12.6** The League may charge entrance fees for exhibits to defray the exhibition expenses. These fees shall be set by the Board of Directors.

**Section 12.7** Artists are required to pay RAL 20% of any sales made at an Exhibit.

**ARTICLE XIII—FINE ART SHOWS**

**Section 13.1** A minimum of one Judged Fine Art Show will be held annually.

**Section 13.2** The Annual Fine Art Show is a judged competition and includes the following categories:  Oil, Acrylic, Watercolor, Drawing, Photography, Mixed Media, and Sculpture.

**Section 13.3** A Judged Fine Art Show does not include decorative or wearable art or crafts (i.e., jewelry or furniture. etc.)

**Section 13.4** Requirements will be determined by the Board of Directors and will be distributed to all members.

**Section 13.5** Artists are required to pay RAL 20% of any sales made at a Fine Art Show.

**ARTICLE XIV--AMENDMENTS**

**Section 14.1** At least every five years, the Board of Directors will review the By-Laws to determine if a revision is needed.

**Section 14.2** The By-Laws may be amended and changed by a majority vote of all active members present at a RAL Member Meeting. Prior notice of amendment change must be made one month in advance at a regular League meeting.

**ARTICLE XV--REVISIONS**

**Section 15.1** Revision A was approved by the Rockwall Art League membership May 26, 2010.

**Section 15.2** Revision B was approved by the Rockwall Art League Board on July 11, 2018, and by the membership on July 25, 2018. The revised By-Laws will commence on January 1, 2019.

2018 By-Laws

July 25, 2018